

**PUPIL RECORDS**

We recognize the individual's right to privacy as well as the school's need to have pertinent information. An educational record containing information about each pupil is needed for the effective performance of the schools of this District. In addition to that information required by law to be collected and maintained, the administration shall make such regulations as needed to define what additional information shall be collected and to provide for the proper maintenance, dissemination, and disposal of all records containing pupil information.

Reference: Education Code Sections 35014, 35161, 35250-35255, 49060, 49078;  
California Administrative Code, Title V, Sections 400-401, 430-432, 435-  
438, 440-441, 450, 16020-16030

Policy adopted: February 19, 1968; December 4, 1978